

NORTHLAKE CONDOMINIUM ASSOCIATION

APPLICATION FOR: _____
(Specify Alteration Desired)

**DO NOT START WORK UNTIL YOU HAVE RECEIVED A
SIGNED APPROVAL FROM THE BOARD**

Unit owner Name _____

Mailing Address _____

Northlake Address _____

Phone _____

Date _____

1. The BOARD does not pass upon the structural integrity, engineering feasibility, or safety of the proposed activity or its compliance with municipal rules and regulations. BOARD review is solely for the purpose of aesthetic appearance and ensuring that said activity does not increase the maintenance costs of the Association. Nor does the BOARD or the Association guarantee that applicant is not in violation of any easements on the said property.
2. Owner agrees to be fully responsible for any damage to Association common property caused by the construction, maintenance, or operation of the proposed activity. In the event of failure by owner to pay all costs incurred by the Association within 30 days of receipt of written notice by certified mail, the Association may cause a lien for such costs to be placed upon the above-described property that shall include reasonable attorney's fees incurred by the Association.
3. Owner shall hold and save the Association harmless from all claims or liability for personal or property damage resulting from the construction, operation or maintenance of the proposed activity.
4. Owner shall restore the landscaping and irrigation system, which is maintained by the Association, to the same condition that existed prior to commencement of the subject activity.
5. All communications regarding this application shall be by regular mail to the homeowners mailing address listed above.
6. Owner shall obtain all Village of North Palm Beach permits prior to beginning any work.

The undersigned owner(s) of above-described property at Northlake Condominium hereby apply to the BOARD for approval of the following described alteration of their premises.

Owner Signature: _____

Date: _____

Please read carefully and provide all necessary information.

**DO NOT SCHEDULE ANY WORK UNTIL
YOUR APPLICATION HAS BEEN APPROVED**

**PLEASE PROVIDE A FULL DESCRIPTION OF ALL WORK PLANNED. INCLUDE
PICTURES, SPECIFICATION SHEETS, MANUFACTURE BROCHURES, ETC.**

Start Date: _____

Name of Contractor: _____ LIC#: _____

Contractors Phone number: _____

Full Description of Desired Alteration: _____

(Please attach additional pages if further explanation necessary.)

This application has been reviewed by the BOARD on _____

APPROVED: YES _____ NO _____

Board Signatures:

1. _____ 2. _____ 3. _____

RETURNED: The following additional information is required. Allow an additional
30 days processing time from the time the BOARD reviews your revised submission.
DO NOT FORGET TO INCLUDE THE APPLICATION.

Resubmitted:

APPROVED: YES _____ NO _____

Board Signatures:

1. _____ 2. _____ 3. _____